

**Salem School District  
Personnel/Contract Negotiations Subcommittee Meeting  
Monday, November 4, 2024  
6:00 PM**

**Present:** Sue Spang (Chair) and Ryan Little  
**Administration:** Brian Hendrickson, Superintendent and Kim Gadaree, Business Manager

1. Call to Order: Meeting called to order at 6:03 p.m. by Sue Spang.
2. Additions to Agenda: The subcommittee unanimously approved adding agenda item Substitute Teacher Pay to the agenda. (RL/SS)
3. The subcommittee unanimously approved the September 9, 2024 meeting minutes. (RL/SS)
4. Review Early Notification Incentive: The incentive is virtually the same as in years past with the exception of it being offered earlier.
5. Update on Administrative Structure and Contracts: None.
6. Review Examples of District Organizational Charts: The subcommittee reviewed organization charts from Montville and East Lyme.
7. Review Draft Policy #4117.6 Exit Surveys/Interviews: The draft policy was reviewed and the Personnel Subcommittee will meet with the Policy Subcommittee for discussion.
8. Substitute Teacher Pay: None.
9. Other: None.
10. Next Regular Meeting: December 2, 2024 at 6:00 pm.
8. Adjournment: Meeting adjourned at 6:56 pm. (RL/SS)