

**Salem Board of Education
Long-Range Educational Planning Subcommittee Regular Meeting
October 21, 2024
Media Center
3:00 PM**

Present: Tiffany Cunningham (Chair), Erik Trotter

Administration: Kim Gadaree, Business Manager

1. Call to order at 3:07 PM by Tiffany Cunningham.
2. Capital Plan Discussion: Chris Lund, the facilities director, presented a thorough 10-year Capital Improvement Plan (CIP) drafted 10/18/2024. The CIP document included Project request forms and estimates for the projects in the 2025-26 and 2026-27 school years. The subcommittee discussed the method for calculating an appropriate average funding amount for the year and requested a determination of the average yearly amount spent on Capital projects at the Salem School over the past ten or so years.

2025-26 (\$282,000)

- Code Compliance modifications for fire alarm system (\$45,000) is a top priority.
- HVAC inspection – required by state law by Dec 2025. (\$35,000)
- HVAC duct cleaning: priority item (\$40,000)
- HVAC: insulate various HVAC locations (\$10,000)
- Multipurpose Room floor (\$47,500) overdue project
- Wall Padding (\$45,000)
- New Kiln (\$11,000)
- Stairs for Bingham field (\$48,500)

2026-27 (\$398,000)

- Facility Assessment, Master Plan and Project identification. Kim Gadaree said that the last master plan was made in approximately 2006. (\$100,000). The importance of having a master plan was discussed at length. Approximately half of the cost would be for the assessment and half for plans.
- Corridor Lockers (\$80,000)
- Security Cameras (\$25,000)
- Bidirectional Amplifiers (\$35,000)
- North Parking Lot/Side Access Road seal coat (\$8,000)
- Seal Masonry Walls (\$150,000)

3. Next Regular Meeting Date: November 4, 2024 at 6:00 pm

4. Adjourn at 4:15 PM (ET/TC) Unanimous