

**Salem Board of Education
Long-Range Educational Planning Subcommittee Meeting
Regular Meeting
Monday, November 6, 2023
Media Center at 4:30 PM**

Present: Tiffany Cunningham (Chair), Ryan Little
Administration: Kim Gadaree, Business Manager and Chris Lund, Director of Facilities

1. Call to order at 4:32 PM by Tiffany Cunningham.
2. Approval of the meeting Minutes for August 14, 2023. RL/TC Unanimous
3. Capital Plan and Maintenance Plan Review: Chris Lund reviewed the current 2023-2024 year and the upcoming 2024-2025 year in detail, and presented a *Preliminary Capital Improvement Plan Spanning Fiscal Years 2024-2034* document. In 2023-24, the Network Upgrade has been completed, and the 1994 Boiler replacement project was postponed due to inadequate funding. Prevailing wages were not included in the initial estimate. For 2024-2025, the following projects were legacy projects from last year's Capital Plan: Replacing 1994 Boilers, Wall Padding in the Multipurpose Room, Replacing the Corridor Lockers and the Fire Alarm Upgrade. The quotes for these legacy projects have been escalated for inflation. New projects include replacing the stage curtains, which are not code compliant, addressing uneven concrete walking areas, replacing the floor in the Multipurpose room, HVAC inspection and HVAC full building Duct Cleaning. Chris Lund thoroughly reviewed the new projects. It was unanimously agreed to recommend to the BOE at this evening's meeting to approve the 2024-2025 Capital Plan projects as reviewed. Discussion of the 2025-2034 portion of the Capital Improvement Plan (CIP) will be continued at the next LREP meeting.
4. Energy Project Update / 5. Salem School Roof Update / 6. Salem School Roof Drainage Update: It was moved and seconded to table agenda item 4, The Energy Project Update; agenda item 5, the Salem School Roof Update; and agenda item 6, the Salem School Roof Drainage Update until the next LREP subcommittee meeting. LR/TC unanimous
7. Other: No other business
8. Next Regular Meeting Date: December 6, 2023 at 5:00 pm
9. Adjourn at 5:05 PM RL/TC Unanimous