

**Salem Board of Education
Long-Range Educational Planning Subcommittee Meeting
Regular Meeting
Monday, November 4, 2024
Media Center
5:00 p.m.**

Present: Tiffany Cunningham (Chair), Erik Trotter

Administration: Kim Gadaree, Business Manager and Chris Lund, Director of Facilities

1. Call to order at 5:02 p.m. by Tiffany Cunningham, Chair.
2. The subcommittee unanimously approved the October 7, 2024 and October 21, 2024 meeting minutes. (ET/TC)
3. Capital Plan Discussion:

Chris Lund, Director of Facilities, reviewed the few updates to the 10-year Capital Improvement Plan (CIP) draft 10/30/2024. The CIP document included Project request forms and estimates for the projects in the 2025-26 and 2026-27 school years.

For the 2025-26 school year, the New Kiln was removed from the plan (other funding is anticipated.) For the 2026-27 school year, the district included a renovation of the Media Center, an update to the furnishings and layout (\$100,000) to accommodate changes in the use of the space. The replacement of the Corridor Lockers (\$80,000) was moved from 2026-27 to the 2027-28 school year.

Kim Gadaree presented a list of the Capital Plan expenses over the past 11 years for the purpose of understanding the average actual annual funding amount.

The subcommittee unanimously approved sending the Capital Improvement Plan (CIP) to the BOE as presented for discussion and possible action. (ET/TC)

4. Other: There was no other business.
5. Next Regular Meeting Date: December 2, 2024 at 5:00 pm
6. The meeting adjourned at 5:35 p.m. (ET/TC)