

**Salem School District
Curriculum Subcommittee Special Meeting
December 17, 2024
Media Center
5:00 PM**

Present: Kelly Francis (Chair) and Keri Weaver

Administration: Megin Sechen, Assistant Principal/Director of Curriculum and Instruction
and Brian Hendrickson, Superintendent

Visitors: Charlene Collins

1. Call to Order: Meeting called to order at 5:04 p.m. by Kelly Francis, Chair.
2. The subcommittee unanimously approved the meeting minutes from November 18, 2024. (KW/KF)
3. Review Curriculum and Instruction as it relates to 2025-26 Budget Development: Mr. Hendrickson discussed how the work of the Curriculum subcommittee relates to the 25-26 budget. There have been 20 staff budget feedback surveys completed – overwhelming support for smaller class sizes and supplying curriculum resources and materials. There is also great support for non-certified staff positions. The subcommittee discussed possible staffing additions for next year including another PK teacher and increasing the PE teacher for more Health instruction. The subcommittee discussed prioritizing what is funded. Mr. Hendrickson also discussed how special education services and programs impact the district's budget. Mrs. Sechen discussed how she and Mr. Driscoll are analyzing the resources and materials that are being requested. The curriculum/textbook adoption process was discussed. The priority of the Media Center and its possible future was discussed. Discussed the importance of teacher/student relationships and how they impact performance.
4. Other: Megin Sechen shared a letter that was sent home to middle school families concerning grading/report card update.
5. Next Meeting: Special Meeting added – January 21, 2025 at 5:00 pm.
6. Meeting adjourned at 6:35 pm. (KW/KF)

KF/jk